

# AGENDA

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**Meeting:** Overview and Scrutiny Management Committee  
**Place:** The Kennet Room - County Hall, Trowbridge BA14 8JN  
**Date:** Tuesday 6 June 2017  
**Time:** 10.30 am

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Please direct any enquiries on this Agenda to Kieran Elliott (Senior Democratic Services Officer), of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line (01225) 718504 or email [kieran.elliott@wiltshire.gov.uk](mailto:kieran.elliott@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## Membership:

Cllr Ian Blair-Pilling	Cllr Simon Jacobs
Cllr Christine Crisp	Cllr Gordon King
Cllr Stewart Dobson	Cllr Jacqui Lay
Cllr Howard Greenman	Cllr Andy Phillips
Cllr David Halik	Cllr Pip Ridout
Cllr Alan Hill	Cllr John Walsh
Cllr Ruth Hopkinson	Cllr Graham Wright
Cllr Jon Hubbard	

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## Substitutes:

Cllr Clare Cape	Cllr Gavin Grant
Cllr Ernie Clark	Cllr George Jeans
Cllr Anna Cuthbert	Cllr David Jenkins
Cllr Brian Dalton	Cllr Ricky Rogers
Cllr Christopher Devine	Cllr Roy While
Cllr Peter Fuller	

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## **Recording and Broadcasting Information**

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**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

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## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

# AGENDA

1      **Election of Chairman**

To elect a chairman for the forthcoming year.

2      **Election of Vice-Chairman**

To elect a Vice-Chairman for the forthcoming year.

3      **Apologies**

To receive any apologies or substitutions for the meeting.

4      **Minutes of the Previous Meeting** (*Pages 7 - 12*)

To approve and sign the minutes of the meeting held on 28 March 2017

5      **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

6      **Chairman's Announcements**

To receive any announcements through the Chair.

7      **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on 30 May 2017 in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on 2

June 2017. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

8 **The work of Overview and Scrutiny under the previous Council** (*Pages 13 - 38*)

To report to the new Management Committee:

- a) ongoing work recommended for inclusion in the new Overview and Scrutiny work programme by the former Management Committee, including through task groups;
- b) that an extraordinary meeting of the Management Committee will be held on 21 June to consider draft versions of the council's new Business Plan and Digital Strategy, and the implications for the OS work programme;
- c) the referral by Full Council of Notice of Motion 40 – "Reducing Single Use Plastics" for the Management Committee's consideration;
- d) the potential OS development areas identified by Overview and Scrutiny under the previous council, including the Overview and Scrutiny councillor learning and development programme;

9 **Legacy Report of the Swindon and Wiltshire Local Enterprise Partnership (SWLEP) Joint Task Group** (*Pages 39 - 44*)

To present the work to date and recommendations for the future scrutiny of the SWLEP and the task group's legacy topics for endorsement by this committee.

10 **Review of the Overview and Scrutiny Councillor Induction 2017** (*Pages 45 - 46*)

To invite the Committee's feedback on the Overview and Scrutiny information sessions held on 17 May and 24 May as part of the council's 2017 councillor induction.

11 **Overview and Scrutiny Member Remuneration 2016/17** (*Pages 47 - 52*)

To note the allocation of the remuneration fund for 2016/17 as detailed in the report.

12 **Date of Next Meeting**

To confirm the date of the next meeting as an extraordinary meeting on 21 June 2017 to consider the draft council Business Plan.

To confirm the date of the next ordinary meeting as 26 September 2017.

13 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

**PART II**

**Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.**